



# Royal Kennebecasis Yacht Club

## CLUB RENTAL AGREEMENT

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This agreement made this \_\_\_\_ day of \_\_\_\_\_ between the Royal Kennebecasis Yacht Club (hereinafter called the “Club”) and \_\_\_\_\_ (hereinafter called the “Patron”).

**1. DEFINITIONS:**

“Club House” means the clubhouse of the RKYC situated on the property of the Club at 1042 Millidge Avenue, Saint John, NB and its facilities. “Club Premises” means the Clubhouse and all the grounds upon which the clubhouse is situated including docks, wharves, floats and other building and property belonging to the Club.

**2. FUNCTION SPACE:**

The club exists to provide services to Club members and although the Patron has use of the facility, this use is non-exclusive. A member(s) may be in the clubhouse at the time of the Patron’s event.

**3. USE:**

The use of the Function Space granted herein shall be for the sole purpose of a \_\_\_\_\_. Any change in the use of the function space must be approved in writing by the club management.

**4. USE PERIOD:**

The use herein granted shall be for:

Date: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_.

**5. CHARGES:**

The charge for the use of the facility shall be as per the rate schedule published on the RKYC website, <http://rkyc.ca/rkyc-clubhouse-rentals/>.

Associate and Outport Members of the club are entitled to a 25% discount off the published rates.

Senior Members of the club are entitled to a 50% discount off the published rates.

A deposit of 50% of the applicable charge is required upon booking the event. The remaining 50% is due one week prior to the event. Club members may opt to have the deposit charged to their account.

In the event of cancellation, the deposit will only be refunded if the club is notified 30 days (or more) in advance of the event.

In the event that the patron requests a bar tab to be run for the event, a credit card must be provided, and the bar tab must be paid at the end of the event with a minimum of 15% gratuity added (additional gratuity for great service is always appreciated by the bar staff).

See also additional charges as laid out in Appendix A.

**6. CATERING:**

River’s Edge Catering is the exclusive Caterer for the RKYC and provide all food and non-alcohol beverages. Arrangements and payments are made directly with them. Phone: 847-7545 Ext 226.

**7. DECORATIONS/FACILITY SETUP:**

**The use of nails, tacks, staples or similar items is prohibited.** Nothing may be attached to drywall. Decorations may be attached to wood with tape, provided the tape and residue is removed after the event. All furnishings, decorations and equipment belonging to the club may not be moved without the express permission of the Club Management.

**Confetti and rice are not to be used at any time on club premises.**

Any movement of furniture up and downstairs must be coordinated and administrated by River’s Edge Catering. Additional charges may apply.

**8. ALCOHOLIC BEVERAGES AND SMOKING:**

No alcoholic beverages may be brought onto the Club Premises by the patron or his/her guests which includes the clubhouse, the parking lot and surrounding club property. No alcohol is to be consumed by the patron and their guests other than that purchased at the club bar. ***Any liquor brought to the club property by the patron and/or his/her guests may result in the immediate shut down of the function, confiscation of the liquor and/or a \$200 liquor charge to compensate the club for lost revenue.***

The interior of the Club House is designated non-smoking. Please use receptacles provided for disposal when smoking on Club grounds.

**9. LIABILITY:**

The Patron shall be responsible for complying with all applicable fire and safety laws and regulations.

The patron assumes all responsibility for damages to the Club Premises and/or the property of any member of the club, that are caused by the Patron and/or their guests, invitees or other persons attending the function.

The rental of club facilities shall be for the space inside the club house and the surrounding decks. The Patron, guests, invitees or other persons attending the function shall not be permitted on other Club premises, in particular: the docks, members’ boats, wharves, floats and in the boat yard.

The Patron shall indemnify and save harmless the Club and its members from all claims, costs or demands whatsoever which the Club and/or its members may suffer or sustain arising out of the use of the Club Premises by the Patron and its/his/her guests, employees or invitees.

The Patron agrees to designate an individual to be responsible for the collection of all articles belonging to the Patron and guests at the end of the event. **The RKYC is not responsible for lost or stolen articles.**

**RKYC:**

**PATRON:**

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*Please sign and return with deposit to:*

[office@rkyc.ca](mailto:office@rkyc.ca)

**or**

**Royal Kennebecasis Yacht Club, 1042 Millidge Avenue, Saint John, NB E2K 2P6**

**Appendix A**

**Patron Contact Information:**

Name:

Company:

Address:

Phone:

E-mail:

**Event Details:**

Number of Guests (in total): \_\_\_\_\_

Number of Guests under 19 years old: \_\_\_\_\_

Bar Services (bar to be open): Yes \_\_\_ No \_\_\_

RKYC is a cash/float free facility. If a cash float is required, an additional \$25.00 will be charged:

Cash Float: Yes \_\_\_ \$25.00

Second Bartender (suggested if more than 50 guests):

Second Bartender: Yes \_\_\_ \$50 (One bartender is included in the price)

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The patron understands that he/she may be charged an additional \$200 liquor charge if RKYC staff discover that alcohol has been brought onto RKYC premises and is being consumed by the patron and/or his or her guests.

Yes \_\_\_\_\_ (please sign) (I understand that I may be charged an additional \$200 if liquor is consumed on RKYC premises that was not purchased at the club bar)

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**Open Bar / Entertainment / Other Instructions:**

Are you going to have an open bar (host paying for drinks):      Yes\_\_\_\_ No\_\_\_\_

For an open bar, payment by credit card or debit must be made at the end of the event and a credit card number must be left with the office.

Bartenders are happy to accommodate use of tickets for an open bar

**Special Instructions for the Bartender:**

**Name and contact information of hired Entertainment is required:**